



For more than a century, we have been shaping progress in our product sector as technology leader – whether it's starter motors, generators, start/stop systems or mild hybridization. Innovation, development expertise and the highest quality standards make us a reliable partner for automotive manufacturers – at 16 locations worldwide.

Our products are not only efficient and durable, but also provide high functional flexibility and the right answers for global product platforms and more stringent CO₂ requirements.

Sales Commercial Coordination | Order to Cash - Accounts Receivable Analyst – Temporary Project

Join us in shaping the future of mobility. And yours.

You are there when we work together to shape the future of mobility! Become part of our interdisciplinary, international team at the location in Vila do Conde, Portugal: SEG Automotive Portugal, Unipessoal Lda. is the SEG group's Shared Service Center.

How your future looks like with us

- Manage customer accounts of several automotive customers;
- Operate SAP SD module;
- Monitor invoicing process to the customer (eg. EDI, paper);
- Price maintenance in SAP as agreed between sales and customers;
- Investigate debts and payment discrepancies with customers. Initiate necessary actions to clear customer account, including issue proforma invoices, compile all necessary information/documentation, and initiate approval workflows for credit/debit notes processing;
- Monitor customer Self-Billing Invoicing (SBI) process. Investigate invoicing discrepancies between customer reports and internal invoices;
- Monitor payments of customers. Investigate and identify root causes for late-payments and other payment-related issues;
- Monitor credit limit overrides;
- Reporting trade receivables status of customer accounts under its responsibility.

What you bring with you for a future with us

- Degree or Master in business administration; economics, industrial engineering or supply chain management;
- Previous work experience in accounts receivable function;
- Knowledge in SAP (preferable in SD module; experience in FI/CO module might be accepted);
- Advanced user in Microsoft Excel;
- Good command of English language spoken & written (essential), German (preferable);
- Soft skills: Excellent Communication Skills (Customer Service Skills) - Structured approach; Problem solving skills; Good organizational and prioritization skills; Team player, Good presentation skills;
- Availability for a Parental Leave Replacement.

What we will offer you in the future

Innovation, scope for design and responsibility can be lived in our company. This is supported by attractive additional benefits, such as flexible working hour.

Please send us your CV and tell us why do you want to join SEG Automotive Portugal

Human Resources: sgpt.recrutamento@seg-automotive.com

Visit our website: www.seg-automotive.com

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